

**AGENDA  
CITY OF WHITTIER  
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION  
CITY COUNCIL CHAMBERS, 13230 PENN STREET  
JULY 18, 2018, 6:00 PM**

**1. CALL TO ORDER**

**2. ROLL CALL**

Chris Hardeman, Chair  
Kevin Kennedy, Vice Chair  
Patrick Bouchard, Commissioner  
Jeff Brauckmann, Commissioner  
Delia Morales, Commissioner  
Don Mrla, Commissioner  
Ray Wong, Commissioner

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENTS**

The public is invited to address Park, Recreation and Community Services Commission regarding any item of business, with the exception of the public hearing items, or any matter within the body's subject matter jurisdiction. Speakers must limit their comments to three minutes. Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.)

**5. STAFF REPORTS**

**5.A. Approval of the Minutes.**

Recommendation: Approve the Minutes of the Regular Meeting of April 18, 2018.

**5.B. Election of Officers.**

Recommendation: Elect and approve the officers for the FY 2018 - 19.

**5.C. 2018 Spring Report.**

Recommendation: Receive and file the Community Services Division's 2018 Spring Report.

**5.D. KaBOOM**

Recommendation: The Commission will be updated on a potential KaBOOM project at Broadway Park.

**6. SECRETARY COMMENTS**

**7. COMMISSIONER COMMENTS AND CONFERENCE REPORTS**

**8. ADJOURNMENT**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Parks, Recreation and Community Services Commission within 72 hours of the Commission meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Comisión de parques, recreación y servicios comunitarios dentro de las 72 horas de la reunión del Concejo Municipal están disponibles para inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 13<sup>th</sup> day of July 2018.

/s/ Rosemary Serrano-Aiken

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Rosemary Serrano-Aiken, Secretary

**MINUTES  
CITY OF WHITTIER  
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION  
REGULAR MEETING  
CITY COUNCIL CHAMBER, 13230 PENN STREET  
WEDNESDAY, APRIL 18, 2018 – 6:00 P.M.**

**1. CALL TO ORDER:**

The Parks, Recreation and Community Services Commission of the City of Whittier met in Regular Session in the Whittier City Council Chambers, 13230 Penn Street, Whittier, California. Chair Hardeman called the meeting to order at 6:00 p.m.

**2. ROLL CALL:**

**PARKS, RECREATION AND  
COMMUNITY SERVICES  
COMMISSIONERS PRESENT:** Chris Hardeman, Chair  
Kevin Kennedy, Vice Chair  
Patrick Bouchard, Commissioner  
Jeff Brauckmann, Commissioner  
Delia Morales, Commissioner  
Don Mrla, Commissioner  
Ray Wong, Commissioner

**PARKS, RECREATION AND  
COMMUNITY SERVICES  
COMMISSIONERS ABSENT:** None

**OTHER OFFICIALS PRESENT:** Greg Alaniz, Director of Parks, Recreation and  
Community Services  
Sheryl Dugas, Administrative Secretary

**3. PLEDGE OF ALLEGIANCE:**

Commissioner Bouchard led the Pledge of Allegiance to the United States flag.

**4. PUBLIC COMMENTS:** None

**5. STAFF REPORTS:**

**5.A. APPROVAL OF MINUTES:**

It was moved by Commissioner Bouchard, seconded by Commissioner Brauckmann, and carried, 7-0, to approve the Minutes of the Regular Meeting of March 21, 2018 as presented.

**5.B. SPECIAL EVENT PERMIT APPLICATION**

Secretary Alaniz presented the Special Event Permit Application from the Hispanic Outreach Taskforce (H.O.T.) for their 10<sup>th</sup> Annual Backpack Giveaway and Community Health Fair to take place at Lee Owens Park on Saturday, July 28, 2018. Included with the application is a request for waiver of the \$885 equipment rental cost.

Secretary Alaniz advised Commission that a staff report will be presented to the City Council on May 8, 2018, which will include information on the regularly occurring City, non-profit agency, and Uptown Association sponsored “special events”, as well as the costs and fees waived for these events. Multiple departments are working on the report with the goal being to have the City Council grant “blanket” approval for these recurring events, and any waiver of fees, to streamline the process. Secretary Alaniz noted that any new events not included in the blanket approval would still go through the current review and approval process.

Vice Chair Kennedy questioned whether the Commission would have a chance to review the report before it goes to City Council. He voiced the need to establish written criteria to follow when determining fee waivers. This would make it fair for all groups asking for waivers. Commissioner Mrla commented that this would take away Commission’s discretion to approve waivers on an individual basis. Vice Chair Kennedy noted that it would eliminate subjective, arbitrary, and potentially preferential decisions.

It was moved by Vice Chair Kennedy, seconded by Commissioner Wong, and carried 7-0 to approve the Special Event Permit Application from the Hispanic Outreach Taskforce (H.O.T.) for their 10<sup>th</sup> Annual Backpack Giveaway and Community Health Fair at Lee Owens Park on Saturday, July 28, 2018, and approve the request for waiver of the \$885 equipment rental fees.

## **6. SECRETARY COMMENTS**

Secretary Alaniz reported on the following projects and upcoming events:

- A Public Works project on Santa Gertrudes Avenue, north of Lambert Road, involving damage to private walls and Pine trees planted in the parkway presented the possibility of having to remove one or more of the Pine trees to enable repair or replacement of the damaged walls. Tree Maintenance Division staff assisted Public Works with inspecting roots, and the City hired an outside Certified Arborist to further inspect the trees and their root systems. At the time of the inspection, the Arborist determined that it is possible to make the wall repairs without causing damage to the trees, or necessitating any removals.

Dancing with the Whittier Stars will take place on Thursday, May 3, 2018, at the Whittier Community Center and Theatre. There are a few tickets available for the 7:00 p.m. performance, and quite a few available for the 4:00 p.m. show. Secretary Alaniz noted that he will be one of the judges this year, along with Jason Zulke from the Whittier Police Department, and Petra Schmisckke. Commissioner Mrla is participating as a dancer at this year’s event. Commissioner Mrla reported that he has received great support and several sponsorships. He is currently selling raffle tickets for a chance to win four Disneyland Park Hopper tickets. The cost for the raffle tickets is \$25 each.

- The Palm Park pool renovation project is nearing completion. The project has gone very well, with very few change orders. There will be a rededication ceremony on Wednesday, May 9, 2018 at 3:00 p.m. The Whittier City Council and Los Angeles County Supervisor Janice Hahn will attend.
- Founders Day will take place on Saturday, May 12, 2018 from 10:00 a.m. until 1:00 p.m. at Central Park.
- Bike to Work Day will take place on Thursday, May 17, 2018 from 7:00 a.m. until 9:30 a.m. The event takes place on the Greenway Trail, with stops at Palm and Laurel Stations. There will be giveaways and refreshments.
- The annual Health Fair/Kiddie-K Fun Run and Police Department Open House will take place on Saturday, May 19, 2018. There is no cost to participate in the Fun Run. Registrations may be submitted by mail or walk-in until Friday, May 11, 2018. Runners can also register “day-of” beginning at 9:00 a.m. The race begins at 10:00 a.m.
- Whittier will be participating in the annual Relay for Life event at La Mirada Regional Park on May 19, 2018. City Hall departments have been holding various fundraisers to contribute to the event donations.
- The City will commemorate Memorial Day on Monday, May 28, 2018 at 9:00 a.m. at the City Hall Peace Memorial.
- The Summer Concert Series will begin on Monday, June 25, 2018 at Central Park with a performance by “Moonlight Express”, which is Big Band. The first Thursday night concert will be on June 28 with “Smokin’ Cobras”, a group that plays music from the 50’s and 60’s. Thank you to the committee for the great bands selected for this year’s series.
- This year’s Movies in the Park series will begin at Parnell Park on May 12, 2018, with a showing of “The Incredibles”. Movies will continue on the first Saturday of each month, through September 1, 2018.
- Registration for the Summer Day Camps began with on-line registration on April 16, 2018. Walk-in registration opens on April 19. There will be a camp at Palm Park from June 11 through August 10, and Longfellow Elementary School from June 12 through August 3, 2018. Both will be closed on July 4<sup>th</sup>.
- The Uptown Senior Center is having new carpeting and flooring installed. This is a highly anticipated and long overdue project.

## **7. COMMISSIONER COMMENTS AND CONFERENCE REPORTS**

Commissioner Mrla reported that he has had many opportunities to work from home recently, which has enabled him to frequently ride his bike on the Greenway Trail. He noted that he sees many people using the Trail, staff taking good care of it, and some homeless issues.

Commissioner Morales commented on the success, and her enjoyment, of the Dinner and a Movie program for seniors at Parnell Park. There were approximately 35 people at the last event. The cost is very affordable at \$8 per person. She commended staff member Gerard Guerra who prepared the delicious corned beef and cabbage for the dinner. She noted that the next movie will be "I Tanya", and that the senior group will be going to see "West Side Story" on Saturday.

Commissioner Bouchard thanked staff for their assistance with the recent First Day fund raising event at Parnell Park. The event turned out great and there was a good turnout.

Chair Hardeman commented on the recent winds and damage done to the trees. He noted that one tree fell on a friend's house on Painter Avenue. The resident stated on television that she had reported her concerns about the tree prior to the incident. Chair Hardeman also noted that the city is still in a season of potential tree damage due to the many years of drought California has experienced.

Secretary Alaniz reported that due to the recent high winds a Pine tree, approximately 100 feet tall, started uprooting. City staff responded and determined that assistance was needed. The City's tree maintenance contractor, West Coast Arborists, responded and safely removed it.

## **8. ADJOURNMENT**

There being no further business, Chair Hardeman adjourned the meeting at 6:25 p.m.

Respectfully submitted,

*Greg Alaniz*

Greg Alaniz  
Secretary



## MEMORANDUM

**Date:** July 18, 2018  
**To:** Parks, Recreation and Community Services Commission  
**From:** Greg Alaniz, Director of Parks, Recreation and Community Services  
**Subject:** Community Services Division 2018 Spring Report

### **RECOMMENDATION:**

Staff recommends that the Parks, Recreation and Community Services Commission receive and file the Community Services Division's 2018 spring report.

### **DISCUSSION:**

This year's Community Services Division spring season continued to show an increase in program participation and facility rentals. Recreation classes generated revenue of \$87,565 and facilities rentals generated revenue exceeding last year's total. Special events for the spring were well received with over 4,000 people in attendance at our Eggstravaganza featuring an exciting helicopter egg drop and over 1,500 participants attending the Health Fair/Kiddie-K Fun Run. Our sports and theatre programs remain popular with the public. An abundance of senior excursions and events were offered and enjoyed by many. Our Youth Services Division was instrumental in providing safe and interesting programs and events for our City's youth. With the Palm Park pool renovation and lifeguard training completed in the spring; the City can be assured the summer season will be a successful one.

### **AQUATICS AND TENNIS:**

The following is a summary of the spring 2018 activities for the Palm Park Activity Center.

#### **Aquatics**

The renovation began at the Palm Park pool on February 5, which included: pool deck replaced, pool re-plastered, gutters treated, exterior of the facility painted, and doors replaced. Due to the renovation, after school swim lessons, lap swim, and swim team practices were cancelled.

In-service training for 48 lifeguards took place this spring. All lifeguards were re-certified in lifeguard training, CPR for the Professional Rescuer, and Standard First Aid. In addition, five new lifeguards were hired.

## **Tennis**

The Palm Park Tennis Center hosted the 23<sup>rd</sup> Annual Ernie Rougny Up/Down Doubles Tennis Tournament on Sunday, May 27 with 28 wheelchair and able-bodied athletes participating. For the first time, the event included activities for children in wheelchairs. All participants received donated gifts from local merchants and the WPOA.

Tennis Center revenue remained static. The Palm Park tennis courts continue to be heavily utilized by the Greater Whittier Tennis Club and the USTA tennis groups.

## **CULTURAL ARTS**

### **Lobby Art**

Four exhibits were on display at City Hall and Parnell Park. Group exhibits included photos from Whittier City School District, Community Street Banner Program, and East Whittier City School District.

## **FACILITY RENTALS**

### **Center Theatre Rentals**

A total of 12 theatre reservations were made, generating \$12,980 in revenue.

### **Community Center Rentals**

A total of 31 reservations were made generating \$11,625 in revenue.

### **Palm Park and Guirado Park Rentals**

Rentals continue to be popular at the Palm Park Activity Center and Guirado Park facility with a revenue increase of 10.8% over last year. Staff noted a significant increase in weekday rentals.

### **Uptown Senior Center**

A total of 40 reservations were made generating \$8,386 in revenue.

### **Skate Park**

The Whittier Skate Park was open 58 days. The park was closed three days for maintenance.

### **Whittier Historic Depot Rentals**

A total of 16 reservations were made, generating \$4,955.

### **York Field Rentals**

A total of seven reservations were made generating \$247.50. Whittier High School Freshman baseball and La Serna High School Girls Junior Varsity and Varsity softball used the field this spring season.

## **RECREATION CLASSES**

There were 1,239 activity enrollments generating \$87,565 this spring compared to 1,401 enrollments with \$84,158 generated last spring. The most popular activities continue to be Fitness, Dance, Child Development, Gymnastics, and Youth Sports classes.



## **SPECIAL EVENTS**

### **Whittier Eggxtravaganza and Family Faire**

For the first time, the Whittier Eggxtravaganza was held at Michigan Park. Participants enjoyed a variety of activities, attractions, and a helicopter egg hunt drop. The Family Faire component featured 26 vendors from local youth-oriented agencies offering information, activities, and giveaways.

### **Whittier Community Foundation Dancing with the Whittier Stars**

On May 4, the City of Whittier hosted the Dancing with the Whittier Stars event. Twelve local community members performed along with Rudy and Maria Hernandez of RMH Productions.

### **Health Fair/Kiddie-K Fun Run**

On May 19, the Health Fair and Kiddie-K Fun Run attracted over 1,500 Whittier residents. Four-hundred youth participated in the Kiddie-K Fun Run.

### **Wake Up Whittier**

On April 18, the City of Whittier hosted the Chamber's monthly networking event, Wake Up Whittier at the Whittier Community Center with over 200 Whittier professionals represented.

## **SPORTS**

### **Pitch, Hit & Run**

On April 8, fifty children participated in the second annual Pitch, Hit & Run local competition held at York Field. Twenty-four children advanced to the regional round. Whittier Pony Baseball, Whittier Little League, and Whittier Girls Softball volunteered to help make the event a success.

### **Adult Softball**

Fifty-seven teams joined the Whittier Adult Softball Program generating \$29,925 in gross revenue. The league plays at York Field on Wednesdays, Thursdays, Fridays, and Sundays.

### **Volleyball**

The Community Center offers open play volleyball on Monday evenings, averaging 30 - 40 players per week.

## **SENIOR SERVICES**

### **Excursions**

Seniors enjoyed the Grammy Museum, Skyscraper in Los Angeles, Nixon Library, Norton Simon Museum, and West Side Story performance at the Glendale Theater, Dancing with the Whittier Stars, L.A. Times Tour, Battle of the Mariachis, and the Renaissance Faire this spring season. Trips were all well received by those in attendance.

A Mother's Day and Fiesta were held at Parnell and Uptown Senior Centers. Both events were well received.

The Senior Resource Fair was a high point this spring season. Sixty vendors were present and provided a wide variety of information to our patrons.

The Uptown Senior Center also honored 65 volunteers at the 2018 Volunteer banquet with Graciela Orpozea being honored as the Senior Volunteer of the Year.

## **THEATRE PROGRAMS**

Whittier Family Theater performed "Mary Poppins" from May 18 to May 26. There were 187 registered cast members. All eight shows had fantastic attendance.

## **THERAPEUTIC RECREATION PROGRAMS**

### **Friday Night Dances**

The bi-monthly dance at Palm Park continues to be popular with over 100 participants.

### **Tuesday Game Night**

Tuesday Game Night at Palm Park continues to grow with approximately 45 participants. The activities include crafts, games, community excursions, and physical activities.

### **Special Olympics Aquatics and Track and Field Teams**

Both athletic teams attend practices each week from February to June. They competed in meets throughout Los Angeles and Orange County. The top eight aquatics and track and field athletes will compete at the Southern California Special Olympics Summer games on June 9 and 10.

## **YOUTH SERVICES**

### **Club Orchard Dale and Club Scottie**

The City of Whittier collaborates with the SKILLS Organization to run a fee-based after school program at Orchard Dale and Scott Avenue Elementary Schools. Club Orchard Dale has 75 participants and Club Scottie has 72.

### **CPRS District 13 Recreation Leader Training**

This spring, 11 Recreation Specialists attended a Recreation Leadership training hosted by CPRS District 13 in the city of Glendora. The training provided an opportunity to learn new and creative ideas as well as energize staff for the upcoming summer season.

### **School Year WYN Club**

Whittier Youth Network, afterschool programs had a great spring season. Enrollment was as follows: Hoover 57, Evergreen 15, Laurel 79, Leffingwell 118, and Murphy Ranch 150.

### **Youth Services Special Events**

On April 21, Youth Services hosted a family field trip to Disney's Frozen on Ice. Staff enjoyed interacting with the participants and their families.

On May 12, a family night Movie in the Park was enjoyed by all. The participants and families of WYN Club's Club Orchard Dale and Club Scottie programs came out to watch "The Incredibles". The event was also open to the public.